

SECRET

15 JUL 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 10 July 1970

1. Blood Donations: Agency employees donated 158 pints of blood on Blood Donor Day, 7 July 1970.
2. Contributions to Metropolitan Police Boys' Club: \$412.43 was contributed by employees for the Metropolitan Police Boys' Club.
3. Savings Bond Campaign: The "Eagle Emblems" have been received and are being distributed to the Vice Chairmen and Keymen who served during the 1970 Savings Bond campaign.
4. Barbershop: During the summer months, three barbers are working rather than the usual four. This arrangement is proving satisfactory to customers and results in the full utilization of the barbers' time.
5. Suggestion Awards: At a Suggestion Awards Ceremony the Director of Security presented the following awards:
  - a. \$175 to a clerk-typist for improving the security processing system for Personal History Statements;
  - b. a \$450 final award to supplement an initial \$500 award to a Physical Security Officer for improvements to the document destructor device and its use by other agencies; and
  - c. an award of \$200 to a Security Officer for the impact he created in improving the system for handling Agency funds.

NPIC conducted its annual Suggestion Awards ceremony with General Cushman and the Director of Personnel as speakers.

6. Position Classification:

a. A survey has been initiated of the Special Projects Staff of the Science and Technology Directorate.

b. A review has been made of Economist positions throughout the Government and Economist pay in industry to determine if there is any basis for higher hiring rates.

7. Robert S. Wattle

Robert S. Wattle  
Director of Personnel

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